

## Constitution of Network Theatre Company

### 1. Name

The name of the Company shall be NETWORK THEATRE COMPANY.

### 2. Objective

The objective of the Company is to produce and promote amateur theatrical productions, to provide experience of theatre and related matters, and to administer the premises known as Network Theatre. Donations may from time to time be made to charities at the discretion of the Managing Committee.

### 3. Composition

The Company shall consist of the President, the Managing Committee, Members (including honorary Members), and Supporters.

### 4. Members

Membership shall be open to all persons prepared to participate in a production, accept office, undertake work for the benefit of the Company or provide other assistance, at the discretion of the Managing Committee. A period of two days must elapse between application or nomination for membership and admission as a Member.

All Members shall pay subscriptions, the amounts to be recommended by the Managing Committee and endorsed at a General Meeting. Changes to subscriptions will take effect from a date agreed at the General Meeting.

The Managing Committee, or any Member, may nominate a person for election as an honorary Member for a specified period or for life. Honorary Members shall be elected by Members of the Company at a General Meeting. Elected honorary Members shall be excused subscriptions.

Members who are up to date with their subscriptions are entitled to vote at General Meetings.

### 5. Supporters

Supporters are persons who have given support for the Company, for example, through purchase of tickets, donation of money or in kind, or attendance as audience. A period of two days must elapse between such support and admission as a Supporter. Supporters pay no subscriptions and are not entitled to vote at General Meetings.

### 6. Guests

Guests may be invited as audience or participants at the discretion of the Managing Committee. Guests pay no subscriptions and are not entitled to vote at General Meetings.

### 7. Associates

Organisations of good standing with similar objectives, and/or their members, may be granted associate status at the discretion of the Managing Committee. Associate status may be revoked at any time at the discretion of the Managing Committee. Subscriptions for associates shall be set at the discretion of the Managing Committee. Associates are not entitled to vote at General Meetings.

## **8. Managing Committee**

The affairs of the Company shall be administered by a Managing Committee consisting of Chairman, Secretary, Treasurer, and a minimum of four others, who shall all be Members.

The Managing Committee is empowered to appoint eligible Members to fill casual vacancies until the next General Meeting. The Managing Committee is empowered to co-opt other Members of the Company as deemed necessary.

A quorum shall consist of five elected (i.e. not appointed and not co-opted) committee members, or half of the total number of elected committee members, whichever is the smallest.

## **9. President**

The President shall tangibly support the aims, objectives and aspirations of the Company.

## **10. Election of the President and the Managing Committee**

The President and Managing Committee shall be elected by a simple majority of Members present at a General Meeting. The President and the Managing Committee shall be elected annually.

Any Member of the Company shall be eligible for nomination for election. Nominations may only be made by Members and must be made in writing to the Secretary at least 7 days before the General Meeting. In the event that no nominations are received for a given post, nominations will be accepted from the floor at the General Meeting. The Secretary shall obtain the agreement of the nominee.

## **11. Rules**

The Managing Committee is empowered to make rules governing the operation of the Company.

## **12. Funds**

The Company's funds shall be applied solely to its objective in paragraph 2. In the event of dissolution or winding up of the Company, any surplus funds and assets remaining after all liabilities have been met shall be disposed of at the discretion of the Managing Committee in accordance with the objective in paragraph 2.

## **13. Financial Year**

The financial year of the Company shall commence on 1st April and end on the following 31st March.

## **14. Audit**

The audit of the accounts of the Company shall be arranged by the Managing Committee before the Annual General Meeting.

## **15. General Meetings**

Twenty one days notice shall be given of any General Meeting.

A quorum at any General Meeting shall consist of ten voting members, or one-third of the total voting membership, whichever is the smallest.

## **16. Annual General Meeting**

The Annual General Meeting shall be held within three months of the end of the financial year.

**17. Extraordinary General Meeting**

An Extraordinary General Meeting may be called at any time by

- a) the Managing Committee or
- b) written request to the Secretary by one-third of the total voting membership of the Company. A simple majority of those Members calling the meeting must be present at said meeting.

**18. Chairman**

The Chairman shall have overall responsibility for the running of the Company and the Managing Committee.

**19. Treasurer**

The Treasurer shall keep accounts and be responsible for all funds.

**20. Secretary**

The Secretary shall keep Minutes of the Committee and General Meetings of the Company, and deal with correspondence relating to the Company.

**21. Discipline**

Any Member of the Company whose actions are considered to be detrimental to the interests of the Company shall have his/her conduct examined by the Managing Committee, who shall afford him/her a hearing. The Managing Committee shall have power to expel such a Member by two-thirds majority of those present. Any Member shall have, however, a right of appeal to a General Meeting.

**22. Amendments**

No alterations of, or addition to, this Constitution shall be made except by a two-thirds majority at a General Meeting.